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**WEARE BOARD OF SELECTMEN
MEETING MINUTES
May 17, 2010**

PRESENT: TOM CLOW, CHAIRMAN; RICHARD W. BUTT, VICE CHAIRMAN; DONNA OSBORNE, SELECTMAN; KEITH R. LACASSE, SELECTMAN

TOWN ADMINISTRATOR: Naomi Bolton

RECORDING SECRETARY: Cherry Palmisano

GUESTS: Frank Campana, Jon Osborne, Jan Snyder, Chris Hague, Stephen Flanders, Neal Kurk, George Malette, Carl Knapp, Chris Hague, Scott Hazzard, Kathy Desroches, G. Stuart Thompson, Ian McSweeny, Jill Tacy, Steve Najjar, Chief Begin, Alex Lescatse

7:00 p.m. Chairman Clow called the meeting to order.

PUBLIC COMMENT – Mr. Frank Campana told the Board that he read an article in the Goffstown News about the Police Department hiring a Prosecutor. He said the dollar amount was \$32,000 according to the newspaper and he questions where that money is coming from. He also said that wherever the money comes from the Board hired someone and did it without the authorization of the voters on the ballot. Mr. Campana said this expense will have to be in the default budget for next year. Mr. Campana said the article also made reference to the officer that held that position now being back on duty and stated that there are positions in the department that are administrative. Mr. Campana said the article stated there are nine officers and out of the nine, with exception of the Police Chief, four are either Lieutenants or Sergeants. Mr. Campana said that according to the article there are administration positions not out on the street on patrol. Mr. Campana said that he is concerned with too many administrators and not enough officers.

Chairman Clow said the Prosecutor is a part time position and the money is coming out of the part time line, which has enough money to cover this position.

Mr. Campana said that he suspected that is where it would come from and commented on the part time line growing over the last five years through the default line of \$24,000. Mr. Campana said he had heard that line is where overtime comes from too.

Chairman Clow said they should have an open discussion when the Police Chief is present. Chairman Clow said that the School Resource Officer is out on patrol when school is not in session and the total number of personnel also includes other assigned duties that keep them off the regular patrol schedule.

LIBRARY – Ms. Christine Hague told the Board that the Trustees of the Library met a week ago Thursday and looked at the flooring estimates, which were the same estimates she has already shown the Board plus some new ones. Ms. Hague said that she was informed by Cardonza Flooring that if they go with carpet then dust mites and cleaning could be an issue and they should have it professionally cleaned four times a year. Ms. Hague said that Flexytek is now back on the market and that is the first choice of the Library Trustees. Flexytek is a commercial grade floating floor that does not require buffing or polishing or professional cleaning.

Ms. Hague told the Board she has looked into whether they need to roll the repairing of the floor joist and new flooring into one. Mr. Chip Meany told her to write the RFP with the contractor accountable. The Library Trustees said separate RFPs could be done if she had help with writing the RFPs. Ms. Hague said that they decided because of the amount of traffic in the Library in the summer, they would schedule the work for the end of September. She

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said she is not sure she will have the volunteer help she wanted, due to the heavy lifting, and said it would be an added cost to move the books and shelves if she has no volunteers.

Selectman Lacasse told Ms. Hague to draft an RFP and bring it to the Board before putting it out to bid. Ms. Hague said the Selectmen are the agents to expend. Selectman Lacasse said he is interested in the language in the RFP and said that if one person is doing the job there is a single person responsible for any issues. Ms. Hague said that she will work on the RFP with guidance; she is trying to get the steps right and wanted to bring it to the Selectmen first. Ms. Hague said once they are ready the contractor will need to work fast and show up when scheduled.

Ms. Hague said she discovered that it is time for the Library roof to be replaced. She was told that when they sent someone up to repair the roof last year they noticed that the asphalt nails were pulling up and there are tears in the asphalt. She said that with every wind storm they will lose more shingles and soon they will have patches of holes. It is a 20 year roof and they are at 21 years. Ms. Hague said that this information is coming from someone who worked on the roof. Ms. Hague said that the roof replacement will have to be put into future plans.

Chairman Clow mentioned the Trustees recommending Flexytek. Ms. Hague said when they met, they only had an estimate, now she has a price. Chairman Clow asked at what point she wants the Boards input. Ms. Hague said once they are ready. She can start writing the RFPs now and put the flooring type in after the other language.

Vice Chairman Butt asked what needs to be done prior to the flooring. Ms. Hague said they need to move the entire collection into a different space (WMS) and then get the bookcases out. She said once the room is empty they will open the floor from the top where the Paige Room meets the new Library (staircase that was there needs to be reinforced) then go in through the Sawyer Room and replace cribs on the floor joist and reinforce certain juice, which she assumes would be done first. They will need to make sure on the upstairs part is level before they leave. Then the flooring contractor comes in to do the floor, leaves, and they will bring back the books and bookcases. Vice Chairman Butt mentioned there being a lot of coordination that will need to be done and he encouraged Ms. Hague to utilize a General Contractor to coordinate the entire project. Ms. Hague said at this time they do not plan on paying to do any moving; it is primarily their job to get the room ready. Vice Chairman Butt said he is concerned with the technical aspect. Ms. Hague said she might have a hard time getting bids, but they can write the RFP both ways.

Selectman Lacasse asked about the roof and asked if it was a roofing contractor that gave her the information of it needing to be replaced. Ms. Hague said it was Ed Belanger, who was the roofing contractor and was called in to repair the shingles that had blown off. There were leaks twice because it was improperly installed because the original contractor left bear plywood at a joint. The insurance company paid less the second time and state they will not pay again in the roof leaks. Ms. Hague said that since Daystar did the repair there have been no leaks, they guarantee their work.

BOARD OF FIRE WARDS – Mr. Jon Osborne told the Board that they would like to expend from the Capital Reserve Fund to purchase computer software. Mr. Osborne said that before they got the authorization for the per diem they were looking into making scheduling easier. He said that Dan Gorman, the interim Rescue Captain, found the EMS Manager Software. This software is used to track all certifications of all EMS personnel and includes a time clock. The software allows Dan Gorman, who is doing the scheduling, a must needed pool to keep track of scheduling and will save at least five hours per week, which equals a \$50.00 savings per week. Mr. Osborne said that the \$995 for the first year will include the time clock at no charge. Next year the cost will be \$30-\$35 per month for the time clock. Mr. Osborne said they are asking that \$995 be expended from the Capital Reserve Fund to purchase the software. The software will be leased and will be an annual cost.

Vice Chairman Butt said he reviewed the Fire Department's budget the benefit of per diem is there is a potential cost savings. They have gone through 1/3 of the year and they are \$18,000 under budget. Vice Chairman Butt said he would like to see this expense come out of the operating budget because it is an operating expense. He said the balance in the Capital Reserve Fund is only \$3,291 which is dangerously low. Vice Chairman Butt said they should build this into the operating budget now as an annual operating expense and create a line in the budget for

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this item. Vice Chairman Butt said leasing the software will allow them to get all updates of the software at no charge. Next year the cost for leasing the software and the monthly fee for the time clock will be approximately \$1,300. Mr. Osborne said that the software allows all users to log in from any location to check the schedule. He said they are currently on a 30 day trial basis with the software. Mr. Osborne said that Goffstown uses this program and has had no problem. Vice Chairman Butt said they are low on Capital Reserve Funds and the fund should not be used for ongoing annual expenses.

DPW – Mr. Stuart Thompson informed the Board that the State of NH gets \$450,000 per year to improve signage on roads that qualify and includes mostly warning signs. This type of signage makes the roads safer and reduces fatality. The funding comes from SafetyLu Congressional Mandated Order and is national funding. Selectman Lacasse asked if this is a requirement. Mr. Thompson said no. Chairman Clow commented on the project being ongoing. Mr. Thompson said they just started last year and have nine towns involved this year. Selectman Lacasse said the package they have before them involved a significant amount of work and asked who paid for the plans. Mr. Thompson said they were paid through the project.

Mr. Thompson would like to get the installation done as soon as possible. He said he would like to bid the project, the contractor will install the signs, the engineers will verify the signs and then the signs belong to the town.

Vice Chairman Butt asked who is responsible if the signs get damaged. Mr. Thompson said the town would be responsible. Mr. Thompson said that each installation is \$250 and will last around ten years. He said this is a safety program under the Highway Safety Improvement Program to help reduce fatalities. Selectman Lacasse asked about the current signs that will be demoed. Mr. Thompson said the town gets them back to do with what they please.

Chairman Clow asked where all the signs that the town presently has come from. Mr. Knapp said they get them from the state prison; a stop sign is \$35.00. Chairman Clow asked if the replacement signs could come from the prison. Mr. Knapp said they can be replaced by the prison. Mr. Knapp said the signs do get vandalized and a lot of the signs they are discussing are existing signs. Mr. Knapp said by 2015 they are required to change all the stop signs and street signs; this would be for all the other signs. By utilizing this program all signs will be replaced by 2015. Mr. Thompson said a lot of the signs are object markers and risk saving signs to caution for guardrail. Mr. Knapp said they have a lot of guardrail in town.

Mr. Knapp informed the Board that he is recommending this program because it goes along with what they are required to have complete by 2015. Mr. Thompson said they are required to have high intensity warning signs; which include Chevrons on the curbs to reduce speed. Mr. Knapp said they do have them in a few places and a lot of the signs are replacement. The signs that are not high intensity will be replaced with high intensity signs so that head lights will reflect at night.

Vice Chairman Butt asked how long it will take to complete the project. Mr. Thompson said two weeks and the town will have no involvement and will be able to keep the old signs.

Mrs. Bolton, Town Administrator, said that she noticed changing some speed limits from 25 to 20. Mr. Thompson said that those are warning signs, recommending speeds, they are not regulatory signs.

Vice Chairman Butt moved, Chairman Clow seconded to proceed with the Rural Signing Project for the Town of Weare.

Selectman Lacasse said he realizes there was a lot of work put into the project and the designing of the plans, but he finds it a waste of taxpayer's money, regardless of the source of the money. Selectman Lacasse said that a large majority of this project is replacing signs that are not broken.

Passed 3-1-0. Selectman Lacasse was opposed.

Mr. Knapp said he was waiting for the test results from the gravel pits, and all three bidders have materials that pass. Mr. Knapp said Mt. William was the only bidder on 303.4 and all three companies bid on the 304.3. Mt. Williams bid \$7.20, Brownies bid \$6.14, Townes bid \$5.50 but he does not want to rule any out. Mr. Knapp said that Townes pit is very close to Hogdgon Road so he would recommend them for that project, but he would like to keep the bid open in

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case a job location is closer to another pit. He said that they have to pick up the material and the cost reflects the material being loaded in their trucks. Mr. Knapp said he would like to award it so that if there was not enough spec material at Townes he would have the option to go to another pit. He said they need 4,000 yards for Hogdgon and does not want to rule out the other pits, which could make a difference in the fuel cost. Mr. Knapp recommends awarding Townes Excavation the contract for gravel for Hogdgon Road. He said for 303.4 for various projects, Mt. William was the only bidder. Mr. Knapp is not sure if Townes has enough quantity to cover this project.

Chairman Clow moved, Vice Chairman Butt seconded to award the bid to Townes Excavation at \$5.50 per cubic yard for the 304.3 for the Hogdgon Road project and in addition award the bid to Mt. William for the 303.4 at \$7.20 per cubic yard for 2010 town projects. Passed 4-0-0

Mr. Knapp said he would like to use the State of NH bid price of \$1.06 per gallon on calcium chloride. He said they just started using calcium chloride within the last couple of years and it has made a large difference, it is applied after the road is graded. He is estimating using 25,000 gallons and has \$27,000 budgeted.

Chairman Clow moved, Selectman Lacasse seconded to go with the state bid of \$1.06 per gallon, delivered and applied, for Calcium Chloride. Passed 4-0-0

Mr. Knapp told the Board that he would like to continue to utilize used guardrail. Vice Chairman Butt asked if there was a need for a guardrail around Pine Hill where they lost the fencing around the water hole. Mr. Knapp said no. Vice Chairman Butt asked about guardrails around ball fields, specifically Ineson. Mr. Knapp will look into it. Mr. Knapp said that the guardrail will be delivered and installed; the town just has to remove the old cable guardrail. The cost is \$10.00 per linear foot installed and includes posts, guardrails and installation.

Vice Chairman Butt moved, Selectman Lacasse seconded to award the guardrail installation and delivery to Highway Steel at a cost of \$10.00 per linear foot. Passed 4-0-0

Mr. Knapp said he spoke with the School Board regarding recycling efforts. They discussed there could be a collaboration for a costs savings measure. Mr. Knapp said he presumes the flooding and wind storm in February caused the increase of trash in March. They receive paper recycling from WMS, which is a large contributor to the trash tonnage. Mr. Knapp said that CWES told him they go through 500-700 milk cartons per day and they pay when the dumpsters get dumped, no matter the weight. The milk cartons can be recycled as paper and crushed at the Transfer Station in the trailer.

BUILDING COMMITTEE – Mr. George Malette, Chair of Building Committee (BC), informed the Board that the BC would like to look at existing buildings to see how well they are being used. Mr. Malette told the Board that Sherry Burdick wishes there could be 3-4 members present at all meetings so they can present to the Board and move forward. Selectman Lacasse mentioned having three full time members and three alternates to reflect the present attendance.

Vice Chairman Butt asked if the BC discussed the Highway Garage. Mr. Malette said they would like to see a separate committee work on the Highway Garage. He said that with all the small projects they have, they would like to have time to focus on long term projects. Vice Chairman Butt said he thought there was an agreement about the small tasks not being part of the BC responsibilities. Selectman Lacasse said the BC will identify a task, identify what has to be done, and then identify which project need a professional bid spec and which projects the Town Administrator can hire someone to get the project done.

Mr. Malette said it is the BC understanding that the Selectmen are moving forward on the Fire Marshall's report for the Town Office Building and they would like to get a breakdown of what still needs to be done. If they do the sprinkler system there are things on the list that won't need to be done, and some items even if they do the sprinkler system will still need to be done.

Selectman Lacasse suggests the BC could identify what items go into which category and bring back the list of recommendations and get prices. Chairman Clow said one reason this discussion came forward is because the Board felt they need to move forward on the identified list.

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Vice Chairman Butt said they need to identify what needs to be done on a building, schedule tasks and get it done with either the Town Administrator hiring a professional or using a town employee. He said they can't seem to identify what needs to be done at the Town Office Building, and he would like to have a plan.

Selectman Lacasse said once they get the list of what is done and what is not, then the BC can meet and identify the projects on the list that need to be done and categorize them to bring back to the Board.

Mr. Malette said that the Town Administrator can move forward and get a price on the sprinkler system. He said that they can hold on the storm windows and on the metal tower roof for Clinton Grove and they are drawing up specifications for the gazebo; those are the only items they are not recommending moving forward on. Vice Chairman Butt asked if someone could update the list in writing. Mr. Malette said they still have to go around to all town buildings to make a list for this year.

Vice Chairman Butt mentioned the Town Hall doors. He said there was a decision made from BC but he does not know if the BC is saying repair the doors to make them safe and then at some point in time look at new doors. Mr. Malette said that the recommendation from the BC is that the doors being used are in a safe condition. He said that \$25,000 is set aside for basic repairs. Selectman Osborne asked why they don't have bids. Mr. Malette said to get bids they need specifications and until they get the specifications and prices the decision lies on the Selectman. Vice Chairman Butt said if the BC is saying the doors need to be repaired, he wants to know which doors, and asked if the Town Administrator can get the job done. Vice Chairman Butt said they will have someone look at the doors and decide if they need to be repaired or replaced. Selectman Lacasse said he does not know if they need the Board's approval to keep building in a workable safe order. Vice Chairman Butt said the BC needs to look at critical need and if the threshold is loose and needs replacing, then replace it. He feels it is the job of the BC to say the doors are or are not safe. Mr. Malette said they informed the Selectman last year that the doors needed to be repaired or replaced to be in a safe condition.

Chairman Clow said they will place the composition of the Building Committee discussion on a future agenda because they need to decide whether to have a Building Committee or not, or to reduce the amount of members from five to three with three alternates to be able to have a quorum.

Selectman Lacasse moved, Selectman Osborne seconded to change the number of members on the Building Committee BC from five members to three members with three potential alternates.

Chairman Clow said right now there are four members on the Building Committee so the committee will have to decide who will become an alternate. Vice Chairman Butt said he disagrees if the committee trying to reduce the number so that two make a quorum and questions if two members are enough to get the job done. Selectman Lacasse said the Building Committee can't take action, they can only report to the Selectmen.

Passed 4-0-0

Mr. Malette informed the Board that there is a conference for energy grants. He will be attending and told the Board that if two people were to attend then the price is less and if three people go it will become even less. The conference fee is \$25 for one, \$40 for two, and \$60 for three to attend.

Mr. Steve Najjar, Conservation Commission, said he sent this year's Forestry Agreement, to the Board because the Selectmen are the agents to expend from the Town Forest Account. Mr. Najjar said the Conservation Commission is looking to expend \$18,500 for Jeremy Turner for boundary work and three town management plans that were started last year. The Selectman can approve the plan or allow Andy Fulton to sign it. Mr. Najjar said they just completed a harvest and another one will be underway soon. Chairman Clow said it will be self explanatory.

APPOINTMENTS

Neal Kurk – Vice Chairman Butt said that when he was on the Planning Board they would appoint someone to the Zoning Board of Adjustments (ZBA) as a liaison and asked Mr. Kurk if he has been appointed from the Planning Board to be a liaison to the ZBA. Mrs. Bolton, Town Administrator, said she knows there can be one Planning Board member appointed as a liaison to the ZBA, but the Selectmen officially do the appointing. Mr. Kurk said

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there has been no discussion at the Planning Board about liaisons. Vice Chairman Butt said at one point in time there was one. Mr. Kurk said was appointed to the Planning Board three years ago as an alternate. Mrs. Bolton, Town Administrator, said that Mr. Kurk is a full member on the Planning Board and still sits as an alternate on the ZBA. Vice Chairman Butt said that the person sitting on the ZBA is supposed to report back to the Planning Board. Mr. Kurk said he performs the function, but has not been appointed as liaison.

Chairman Clow commented on how much influence one person should have in a community. He said that Mr. Kurk is a member of the Planning Board, ZBA, Representative, and served on the Finance Committee. Chairman Clow said that he respects the amount of work and the huge tasks, but questions the amount of influence one person should assert in the community. He said that the Finance Committee is a large area of influence. Mr. Kurk said he feels it is a valuable point. He commented that Chairman Clow is a Selectman and sits on the Planning Board. Mr. Kurk said this happens for many reasons; there is an interest, the position is open and there are not enough volunteers to fill the positions. Mr. Kurk said that over the years it has been hard to get people to serve and that is one reason the number of members needed was reduced. Chairman Clow said that the Planning Board and the ZBA carry a lot of weight and the Finance Committee carries a lot of weight on spending. Chairman Clow said that Mr. Kurk also has a hand in state spending coming into the town. Mr. Kurk said when people are interested in serving their community they do it in more than one way.

Vice Chairman Butt said that he is not sure they do a good enough job recruiting for these committees. He does not think it is a problem for Mr. Kurk to serve on both Boards. Mr. Kurk said one problem with being on the Planning Board and the ZBA is that there are tough decisions that have to be made and many people do not want to get involved in contentious issues.

Vice Chairman Butt moved, Selectman Lacasse seconded to reappoint Neal Kurk to the Zoning Board of Adjustments as an alternate. Passed 3-1-0 Chairman Clow was opposed.

Scott Hazzard – Chairman Clow asked Mr. Hazzard what interests him in being on the Cable Committee. Mr. Hazzard said that he was recruited by Mark Bluteau and was told that he was needed. He has worked at WMUR for twelve years.

Selectman Lacasse moved, Selectman Osborne seconded to appoint Scott Hazzard to the Cable Committee for a three year term. Passed 4-0-0

Ian McSweeney – Vice Chairman Butt asked Mr. McSweeney if there is an economic component to agriculture in Weare. Mr. McSweeney said that he sees two sides; the viability of farming and finding ways to support farming and ensuring that there is land to farm on. The Farmers market is benefiting town farms and local farmers are trying to sell their produce to schools. Vice Chairman Butt asked Mr. McSweeney if the Agricultural Commission was asked to provide input on the farm that was recently put into a conservation easement. Mr. McSweeney said there is very little farmland open, the town could have got more out of it, but from an agricultural standpoint protecting farms is strongly supported by the Agricultural Commission. He said there is a significant amount of federal money available to protect land. There is a very loose definition of farms, but there are close to 40 farms in the Town of Weare. Selectman Lacasse asked if there was a co-op in town to pre-pay for crops. Mr. McSweeney said there is a CSA farmer in town, who runs his farm out of New Boston, but has farmland in Weare. Mr. McSweeney said there is an interest and local consumers are looking to buy a share and there are farmers looking to sell their crops. He said it would help the farmer to earn money up front.

Mrs. Bolton, Town Administrator, mentioned a senior doing her senior on pre-selling her crops.

Mr. McSweeney said there will be a table for the Agricultural Commission at the Farmer's Market, which opens in June.

Selectman Lacasse moved, Selectman Osborne seconded to re-appoint Ian McSweeney to the Agricultural Commission for a term of three years, Passed 4-0-0

MOUNTAIN ROAD CULVERT ISSUE DISCUSSION – Chairman Clow said he has received many calls on this subject. He went out to the area but did not find any of the culverts. It was discussed that the first culvert is at

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the Lilly Brook crossing, prior to the lower parking lot. The second one is the stone culvert that was replaced and Paige Road is where it is flooded. Mr. McSweeney said the problem is located right after the split and the parking lot, up the road 100 ft and it splits to the left and to the right is where the problem is. The road to the left is traveled more frequently than the right. PSNH replaced the old stone culvert on the road on the left.

Mr. Steve Najjar said essentially the CC previously looked into the issue and at their meeting moved to use \$5,000 out of the CC fund. Mr. Najjar said that you cannot expend public tax dollars on a Class VI road. Mr. Najjar said they take it seriously when the town is at potential risk of a wetlands violation. From there they can discuss the cost. Mrs. Bolton, Town Administrator said there was some concern in a prior email about appointing Mr. McSweeney. Mr. McSweeney was the only one that came forward regarding compliance from DES. Mrs. Bolton, Town Administrator, said when Mr. McSweeney was here that evening the discussion was that he was asked to meet with everyone involved.

Andy Fulton, Chair of the CC, said that the CC was not forwarded the information from the Wetlands Bureau. He also said that the CC was not given a chance to be at the meeting when the discussion was started because they did not know about the problem. Mr. Fulton requested that when correspondence is made to DES that the CC be included in the cc response because in order for them to offer any help they need to be made aware of any issues. Chairman Clow said they sent a message back to DES stating they needed more time. Vice Chairman Butt said there was no intent to leave the CC out; the Board had to respond to DES and tell them they received it and they needed to discuss it. Vice Chairman Butt said there were two issues brought up that evening. The first issue was the need to look at conservation easements and review the deed restrictions to make sure abutting easements had similar restrictions. The second issue they discussed was the need to come up with some broader language for easements. Vice Chairman Butt said that Mr. McSweeney was not put in charge and was not representing the Board, he was just asked to gather information. Mr. Najjar said it came across as an appointment.

Mr. McSweeney said that Mr. Fulton read the letter that the Town Administrator sent to Chris Brison at DES out loud at the Conservation Commission. Chairman Clow said there was no intent to exclude anyone.

Mr. Najjar feels if the Selectmen were to appoint a lead contact they should appoint the Chair or a member of the CC or Carl Knapp. Mr. Najjar said they need a restoration plan, a culvert or bridge type crossing, needs to be looked at. They need to get a recommendation from a wetlands scientist.

Chairman Clow asked Mr. Lescatse about the private section of the road. Mr. Lescatse said according to the deed the north side of Mountain Road is theirs. Mr. McSweeney said the private road is referenced in the deed prior to the subdivision as a cart path or cattle path, not just a private road for the Lescartse's benefit. Chairman Clow said he is asking because it is the most traveled. Chairman Clow asked if the short section, where the culvert is not functioning, accesses any town forest and said that if that piece is not functioning they could close it. Mr. Najjar said DES said that both need to be addressed, they won't permit one without the other. Chairman Clow said if they are talking specifically about those two places, and the short section, which is used very infrequently, then a way of saving money would be to close the section and still have access from another way.

Mr. Najjar said that if they are going to timber the lot, maintaining the Class VI road and replacing the culvert gives them a place to run with skidders and log trucks. Mr. Najjar said it is cheap to replace a culvert, but if you shut off the Class VI road it is gone forever. Mr. Fulton said he had the same thought when talking with Chris Brison from DES; closing the road or taking the culvert out was something he was not in favor of. Mr. Fulton said that Chris Brison would prefer a fix of the culvert instead of removing it and then returning it to natural stream bed.

Mr. McSweeney said that Mr. Najjar would prefer someone else play a role in collecting information. Chairman Clow said Mr. McSweeney did what he was asked to do and the Board did not have any expectations. Chairman Clow said they need to stay neutral until a decision is made. He does see it as the CC taking the lead. Vice Chairman Butt said this issue seems like it resurfaces every year. They put the rocks there to create a parking area and prevent people from driving up to the fishing area, but they drive through Lilly Brook. There needs to be some

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way to control and enforce and provide limited access for forestry or residents. Enforcement needs to be considered because they need to protect those areas. Selectman Lacasse said they need to fix it so cars can go through legally. Vice Chairman Butt said the Police did come to them a couple of years ago to purchase an ATV to be able to enforce the area.

Mr. McSweeney said that the Lescatse's were given a building permit and constructed a cabin, and now they are being told they can't access it.

Chairman Clow said the CC has already agreed to spend money on this to fix it and the Board needs to approve the CC going ahead with the study. Mr. McSweeney said the CC, according to the RSA can study or assess under their charge. They only voted on getting the design to get permitting.

Chairman Clow said that DES should be notified of this step.

Chairman Clow asked Mr. Fulton if he notified DES Wetlands Bureau. Mr. Fulton said it is on his agenda to contact them, to tell them they are going to do a design study and contact a wetlands scientist to find a plan to go to the next step. Mr. McSweeney asked if they need a motion for the permit. Mr. Fulton said he is not sure if the \$5,000 would cover it. Mr. Najjar strongly urges the Selectmen to name someone from the CC to take control or given Mr. Fulton the latitude to appoint someone if he does not want to himself.

Vice Chairman Butt mentioned some type of bridge and the associated costs and said he is not sure if the CC can get involved with it. Mr. Najjar said there is \$1,500 left from the town forest account that could repair that culvert. Mr. Najjar said there are other landowners they could ask for funding.

Mr. Fulton mentioned the crossing at Paige, which was not cited through DES. Chairman Clow said there was some concern from the CC minutes of the ownership of that road. Mr. Fulton said they need to clarify the ownership situation. Mr. McSweeney said it is now a private road but the last classification was as a Class VI road; originally classified as Class VI road in 1811. Mr. Fulton said his recollection of the request for design services was not extended at this point; \$5,000 is just a rough estimate. Mr. Najjar asked if they don't own it, can they expend money on it. Mr. McSweeney said the RSA says yes, because the surrounding land is conservation. Chairman Clow said if they can stretch the \$5,000 then do it all.

MANIFESTS

Chairman Clow moved, Selectman Osborne seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer to sign checks dated May 20, 2010. Passed 3-0-1 Selectman Lacasse abstained

Accounts payable	\$24,172.14	
Gross Payrolls	<u>\$39,182.18</u>	(Includes Special Detail, Taxes, Credit Union)
Total	\$63,354.32	

Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @ 9:43 p.m. pursuant to the authority granted in RSA 91-A:3II (a & c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to come out of non public session @ 10:21 p.m. A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to seal and restrict the minutes of the non public session. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to enter into non public session @10:22 p.m. pursuant to the authority granted in RSA 91-A:3II (a&c). A roll call vote was taken, Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to come out of non public session @10:29 p.m. A roll call vote was taken. Vice Chairman Butt – yes; Selectman Osborne – yes; Selectman Lacasse – yes; Chairman Clow – yes. Passed 4-0-0

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Chairman Clow moved, Selectman Lacasse seconded to seal and restrict the minutes of the non public session. Passed 4-0-0.

MEETING MINUTES

Chairman Clow moved, Selectman Osborne seconded to approve the minutes of May 3, 2010 as amended. Passed 4-0-0

Chairman Clow moved, Selectman Lacasse seconded to approve the minutes of May 10, 2010 as written. Passed 4-0-0

CORRESPONDENCE

Mrs. Bolton, Town Administrator said that Mrs. Tina Connor can have the checks available on Friday, May 28 versus Monday, May 31 for the Boards signatures. The Board will sign the Manifest at 4:30 p.m. on Friday

Mrs. Bolton, Town Administrator said that Margo McLeod would like to have an answer on the landscaping. The total cost would be \$970 which would include labor, bark mulch, and flowers and she would like to ear mark the funds as coming from the Town Report line. Chairman Clow said to put a hold on \$970 from the Town Report line, but it should not appear there, it should appear in a line related to maintenance. It was discussed that the maintenance line will be overspent, but the Town Report line would be under spent.

Chairman Clow asked Ms. Jan Snyder, Town Treasurer, if they were alright with cash flow. Ms. Snyder said they should be alright.

Mrs. Bolton, Town Administrator said that Margo McLeod would like to start putting flowers in the barrels.

Vice Chairman Butt moved, Selectman Osborne seconded to expend \$970 for landscaping to Margo McLeod. Passed 4-0-0

The Board will hold a discussion next Monday regarding the custodial concerns at the Safety Complex.

Mrs. Bolton, Town Administrator, informed the Board that the Welfare Director gave her resignation. Mrs. Bolton, Town Administrator, said that she spoke with her and she would be willing to stay if the Board allows her to handle Welfare issues on Monday and only the overflow on Wednesday and on Wednesday she would do health inspections. The Board agreed that would be fine.

Mrs. Bolton, Town Administration, told the Board she spoke with the Tax Collector from New Boston and she is available to work in Weare on Mondays, Wednesdays, Fridays, and Saturdays. She is very interested and would be willing to fill in on Tuesday and Thursday of this week and Tuesday and Thursday of next week to help get the tax bills out. She would also be willing to split her time between Weare and New Boston in the future. Mrs. Bolton, Town Administrator, said she will utilize volunteers to stuff the tax bill envelopes. Chairman Clow asked what they would pay her. Mrs. Bolton, Town Administrator, said around \$13.00 per hour.

Selectman Lacasse moved, Selectman Osborne seconded to hire Anne Charbonneau at a pay rate of \$13.00 per hour on an interim basis for three days to assist in getting the tax bills out. Passed 4-0-0

Selectman Lacasse told the Board that he went out last week with a Selectman from Goffstown and the Assessor to walk the town borders. Selectman Lacasse asked the Town Administrator to review what towns Weare should be inviting to walk the town borders. He said that the older town invites the younger town to walk the borders.

Vice Chairman Butt said he would like to see a concerted effort from every department to cut down on paper usage. Chairman Clow recommends having a folder with one copy of something for the Board to share instead of making a copy for each Board member.

Vice Chairman Butt said that they had previously discussed receiving a review of the quarterly budget. The review would be a summary of the overall budget and involve input from department heads. He would like to have this information

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ADJOURNMENT at 10:58 p.m.

A True Record.

Cherry Palmisano, Recording Secretary